



## **Stranger's Hill Organics, Inc.**

### **Farm Manager**

**Last revision: 2010-10-16**

Stranger's Hill Organics seeks a dedicated, energetic and skilled Farm Manager for our historic 81-acre organic farm 6.5 miles west of Bloomington, IN (approximately 13 acres currently in vegetable and herb production). A successful candidate will combine demonstrated management skills, farm skills, dedication to organic food production, a winning personality and a commitment to the success of Stranger's Hill Organics as a business enterprise. For more information about Stranger's Hill Organics, please visit our website at <http://strangershillorganics.com>.

#### **Primary Duties:**

- Reports directly to SHO Board of Directors
- Creates and executes yearly operational farm plan with SHO Board oversight
- Manages hourly farm labor & signs off on timesheets
- Directs planting, maintenance of crops, harvesting and preparation of produce for market (CSA, retail and wholesale)
- Develops markets for SHO products/services and expands sales opportunities
- Tends to onsite livestock as needed
- Maintains & strengthens relationships with existing and new customers
- Travels to markets and to acquire needed equipment
- Maintains farm records for accounting, analysis, organic certification, etc.
- Maintains farm log, provides status reports to SHO board meetings, uses SHO online project management/communication tools.

#### **General Responsibilities:**

The Farm manager will have primary responsibility for:

- Efficient, cost-effective and profitable operations of farm
- Overall health and maintenance of the crops
- Hiring, management, oversight and performance evaluation of subordinate farm work staff and interns/apprentices.
- Condition (appearance, aesthetics, accessibility, safety) of the farm
- Care and maintenance of farm equipment, buildings, tools and others assets
- Bringing new ideas and trends in the practice and marketing of local, organic agriculture to the SHO Board for consideration.
- Other duties as needed

**Job Requirements:**

- Enthusiasm about farm work, organic agriculture and making a difference
- Demonstrated leadership & management experience
- Strong interpersonal and communication (verbal and written) skills
- Solid organizational, project management and time management skills
- Overall good health and strength
- Tolerant of heat, cold, moisture, dirt and outdoor allergies
- Flexible schedule: able to schedule around weather and work early mornings, late evenings, and as needed on planned or emergency bases.
- Responsible for own transportation

**Physical Activities:**

Repetitive, heavy and light manual labor including:

- Operating farm equipment
- Frequent bending and straightening
- Carrying heavy loads
- Shoveling
- Driving stakes
- Other physical duties as needed

**Desirable Attributes:**

- Positive personal interaction skills
- General problem solving abilities
- Take-charge attitude
- Innovative spirit and creativity
- Organized and diligent
- Continuous drive to learn new things
- Construction skills
- Mechanical skills
- Positive attitude toward hard work
- Agriculture certification / degree

**Compensation Possibilities (One or more):**

- Salary
- Housing on farm site
- Gleaning fields for personal use
- Land set aside for Crop-share
- % of Sales above revenue target