



## **Stone Barns Center**

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Stone Barns Center for Food and Agriculture is a nonprofit farm and education center located just 25 miles north of Manhattan in Pocantico Hills, NY. Stone Barns Center operates a four-season farm and is working on broader initiatives to create a healthy and sustainable food system. Through our education programs and the training of young farmers, we aim to improve the way America eats and farms.  
Education Programs Manager

### **Education Programs Manager Description**

Stone Barns Center has an opening for a full-time Education Programs Manager, to begin no later than January 31, 2011. Supervised by the Education Programs Director, the Education Programs Manager will have primary responsibility for Farm Day Camp, Vacation Camp and after-school programs, and will provide support for school field trips and other Stone Barns activities and events. Working with the Education Programs Director, the Education Programs Manager will develop and implement new programs and deepen youth engagement with this growing organization.

### ***Responsibilities***

#### ***Farm Day Camp and Vacation Camp***

Farm Day Camp is offered for eight weeks in the summer, with 75-90 campers attending each week. Vacation Camps are offered during school winter and spring vacations and historically have 25 campers enrolled for each session. Responsibilities include budget preparation, staff recruitment and supervision, curriculum design and implementation, farmer liaison, updating safety plans and permits, marketing, registration, billing, scholarship liaison and supervision, and all other tasks associated with directing the camps.

#### ***After-School Programs***

Stone Barns offers a variety of after-school programs including clubs and scout visits. Responsibilities include curriculum update and design, marketing and recruiting students for programs, and developing a new youth corps program to be implemented fall 2011.

#### ***Program Support***

Provide support for school programs, including preparing and teaching lessons. Provide support for teacher training, conferences, outreach, and public programs as needed.

### **Required Skills and Experience**

Bachelor's degree and 3-4 years working with youth in formal and/or informal education programs  
Experience supervising staff  
Familiarity with farming and farm-based education  
Strong communication skills and ease in talking to the public  
Excellent computer skills  
Demonstrated ability to work independently and as a team member  
Self-starter who thinks strategically and can find new and creative ways to enhance Stone Barns Center initiatives  
Well organized, detail oriented, flexible, and able to successfully manage multiple projects simultaneously  
Commitment to and passion for Stone Barns Center's mission

### **Compensation**

Stone Barns Center offers a salary commensurate with experience and comprehensive benefits including medical, dental, vision, life insurance and 401k plans.

This is a full time, exempt position. Regular days of work are Monday through Friday. Hours of work vary depending upon program demands. Weekend and evening hours are occasionally required.

### **To Apply**

Please send cover letter and resume to: [judyf@stonebarnscenter.org](mailto:judyf@stonebarnscenter.org)

Applications will be accepted through Monday, Dec 13. Interviews will be held late December through early January.

Stone Barns Center is an equal opportunity employer and welcomes candidates from diverse backgrounds.